

# Mareeba Arts in the Park



## **MARKET STALL HOLDER APPLICATION PACK**

### **Event Details**

*Date: Saturday 22 September 2018*

*Time: 9.00am - 2.00pm*

*Location: Centenary Park, Mareeba*

### **Expressions of Interest**

Mareeba Shire Council is calling for Expressions of Interest (EOI) from artists and stall holders to operate a market stall at the Mareeba Arts in the Park celebration.

### **Market Stalls & Demonstrations**

The market will feature a variety of high quality, unique art forms and products sold direct from the artist appealing to a broad cross-section of the community.

We encourage market vendors to interact with the community and demonstrate their products to contribute to the vibrant atmosphere.

### **Submissions Due**

Expressions of Interest will be received up until Friday, 7 September 2018 and stall holders will be advised of the outcome as soon as possible following the submission of the EOI to Council.

The event coordinator will endeavour to advise applicants of the outcome of the EOI as soon as possible after they are received to allow stall holders time to prepare for the market.

Mareeba Shire Council supports the local arts and craft community and will give preference to artists with high quality products who reside in the Mareeba Shire. However, we welcome contact from market stall holders from outside of the area.

Please contact Robert Blake on 1300 308 461 or  
via email to [events@msc.qld.gov.au](mailto:events@msc.qld.gov.au) for further information.

## **EXPRESSION OF INTEREST**

Please complete this form to register your interest in joining the Mareeba Arts in the Park markets.

<b>Contact Details</b>			
name:		p:	
e:		www:	
postal:		social:	

<b>Market Stall Details</b>	
<b>product description:</b>	<b>product origin (where / how made):</b>
<b>product display type:</b>	<b>demonstration type / timing:</b>

<b>Site Requirements</b>	
<b>water required:</b>	<b>power required:</b>
<b>other requirements:</b>	<b>set-up time:</b>

<b>Public and Products Liability Insurance (Tick one)</b>	
	Certificate of Currency attached
	I would like to be covered by Mareeba Shire Council's Public Liability Insurance.

**All applicants must read and sign the terms and conditions on the following page**

## **STALLHOLDER TERMS & CONDITIONS**

All stall holders at the event are permitted to be stall holders under the following terms and conditions. Failure to comply with these terms and conditions may result in stall closure and exclusion from exhibiting. In the event of exclusion, any resulting costs will be entirely the responsibility of the stall holder.

### **Insurance**

All stall holders must:

- Attach a current 'Certificate of Currency' for Public and Products Liability Insurance of at least \$20,000,000 with their EOI; **or**
- Tick the option to be part of Council's Public and Products Liability Insurance.

All stall holders are responsible for any personal accident to themselves, their employees, volunteers, contractors or agents whilst on site.

### **Power Supply and Gas Bottles**

Electrical and gas appliances and leads must be tagged, tested and approved before arrival at site and must be tagged within the previous 12 months. Appliances not tagged and tested cannot be used at the event.

There are a limited number of powered sites. Please indicate on your expression of interest if you require a powered site.

I have read and accepted all the terms and conditions.

Full name: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature of applicant

### **Site Details**

- Stall holders must provide all display resources required including tables, chairs and display stands.
- Stall holders will be allocated a 4m x 4m stall space and stall holders must supply their own marquee or shade structure. If you require a larger space please note this on your application form. Council is not able to supply marquees.

### **Other Terms & Conditions**

- Acceptance to participate in the event is at the discretion of Mareeba Shire Council.
- Site allocation is at the discretion of the event coordinator.
- Alcohol is not to be sold or consumed at stalls at the event.
- No raffles are to be conducted at the event.
- Mareeba Shire Council will not be responsible for loss or damage to any property of a stall holder.
- Flags or colours of political and religious groups are strictly prohibited.

Please return your EOI to Robert Blake at MSC

Email: [events@msc.qld.gov.au](mailto:events@msc.qld.gov.au) | Post: PO Box 154, Mareeba Q 4880

In person: Council Customer Service Centre, 65 Rankin St Mareeba