



ARTIST / PERFORMER APPLICATION PACK

The Mareeba Arts Festival will comprise the creation of a major public artwork, arts market, chalk art freestyle zones, activities and displays.

Event Details

Date: Saturday 7 October 2017

Time: 10am-3pm

Location: Arnold Park, Walsh St Mareeba

Expressions of Interest

Mareeba Shire Council is calling for Expressions of Interest (EOI) from artists to provide entertainment during the event (for example, music, dance, circus, theatrical performance.) A program will be formulated indicating the performer's time. Please indicate preferred time and duration of your act. There will be no stage set-up and artists will be encouraged to intersperse with other festival activities to create a festival atmosphere.

Submissions Due

Expressions of Interest will be received up until Friday, 15 September 2017 and stallholders will be advised of the outcome as soon as possible, following the submission of the EOI to Council.

Be Quick

Council encourages stallholders to submit an EOI as soon as possible and we will aim to assess applications as they are received.

We will endeavour to advise applicants of the outcome of the EOI as soon as possible after they are received to allow stallholders time to prepare for the market.

Mareeba Shire Council supports the local arts and craft community and will give preference to artists with high quality products who reside in the Mareeba Shire and North Queensland. However, we welcome contact from market stall holders from outside of the area.

Please contact Mareeba Shire Council on 1300 308 461 or via email to info@msc.qld.gov.au for further information.





EXPRESSION OF INTEREST

Please complete this form to register your interest in joining the Mareeba Arts Festival.

Contact Details			
name:		p:	
e:		www:	
postal:		social:	

Entertainer Details	
performance description:	duration / timing:

Site Requirements	
space / setup required:	

Public and Products Liability Insurance (Tick one)	
<input type="checkbox"/>	Certificate of Currency attached
<input type="checkbox"/>	I would like to be covered by Mareeba Shire Council's Public Liability Insurance.

All applicants must read the Terms & Conditions on the following page and complete the Declaration on Page 4 to confirm their acceptance of these.





STALLHOLDER TERMS & CONDITIONS

All stall holders at the Mareeba Arts Festival are permitted to be stall holders under the following Terms & Conditions. Failure to comply with these terms and conditions may result in stall closure and exclusion from exhibiting. In the event of exclusion, any resulting costs will be entirely the responsibility of the stall holder.

Food Handling

Commercial food vendors must hold an appropriate Food Business or Temporary Food Licence and proof must be provided by each food vendor prior to the event. Mareeba Shire Council provides information kits for temporary food licences. Please contact Mareeba Shire Council Environmental Health on 1300 308 461 to determine your food compliance requirements.

Insurance

All stall holders must:

- Attach a current 'Certificate of Currency' for Public and Products Liability Insurance of at least \$20,000,000 with their EO; **or**
- Tick the option to be part of Council's Public and Products Liability Insurance.

All stall holders are responsible for any personal accident to themselves, their employees, volunteers, contractors or agents whilst on site.

Power Supply and Gas Bottles

Electrical and gas appliances and leads must be tagged, tested and approved before arrival at site and must be tagged within the previous 12 months. Appliances not tagged and tested cannot be used at the event.

There are a limited number of powered sites. Please indicate on your Expression of Interest if you require a powered site.

Site Details

- Council will provide stallholders a dedicated 3 x 3m space at no cost.
- Council has access to a limited number of marquees and can provide this to you.
- There are a limited number of powered sites and generators are not permitted.
- Stall holders must provide all display resources required including tables, chairs and display stands.

Other Terms & Conditions

- Acceptance to participate in the Mareeba Arts Festival is at the discretion of Mareeba Shire Council.
- Site allocation is at the discretion of the Mareeba Shire Council
- Alcohol is not be sold or consumed at stalls at the Mareeba Arts festival.
- No raffles are to be conducted at the Mareeba Arts festival.
- Mareeba Shire Council will not be responsible for loss or damage to any property of a stall holder.



APPLICANT DECLARATION

I, _____, of _____ have read and accepted all the Terms and Conditions.

_____ Date: ____/____/____

Signature of Applicant

SUBMITTING YOUR EOI

Please return your EOI to Mareeba Shire Council

Email: info@msc.qld.gov.au

Post: PO Box 154, Mareeba Q 4880

In person: Council Customer Service Centre, 65 Rankin St Mareeba

